**Term 1 Conference Day& time : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Name

**Before Conference**

* **1/23 – 1/24** during advisory: Collect samples of your school work (either bring to put in your folder or save to your mypanthers.org so we can see it during your conference).
* Complete Reflection ticket for portfolio items
* Complete the “Personal Reflection” survey
* Call your parent/ guardian to set up conference time.

**During Conference**

* Introduce guardian to advisor. Ask guardian to take a seat.
* Review the Conference Agenda & request that questions be held until the end of the conference.
* Present your work samples. Explain each assignment & the reflection ticket you completed for each one.
* Present “Personal Reflection” survey. Choose two scores 3-4 and explain. Choose one score 1 -2 and explain how you might improve for next time. Discuss your three Cs and your proudest moment.
* Review grades and attendance info
* Set goals for upcoming term/year
* Ask guardian if they have any questions. Discuss .
* Thank guardian for coming and escort them to the door.
* All items have satisfactorily been completed Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Initials \_\_\_\_\_\_\_\_\_Learning Partner Initials \_\_\_\_\_\_\_\_\_\_ Advisory initials \_\_\_\_\_\_\_\_

Learning Partern Signature